

Vermillion County Commissioners
Meeting Minutes

October 8, 2024

6:30 PM

Commissioner's Courtroom, 2nd Floor, Courthouse

- I. Call to Order
- II. Pledge Allegiance to the Flag
- III. Roll Call
 - All Present
- IV. Approval of Minutes for 09.24.24
 - Luther makes a motion to approve the 09.24.24 minutes. Dunavan seconds the motion. All in favor, motion carried.
- V. Approval of Claims for 10.11.24
 - Luther makes the motion to approve the 10.11.24 claims. Dunavan seconds the motion. All in favor, motion carried.
- VI. Approval of Payroll for 10.11.24
 - Dunavan makes the motion to approve the 10.11.24 payroll. Luther seconds the motion. All in favor, motion carried.
- VII. Public Comment
 - NA
- VIII. New Issues
 - a. Sheriff's Vehicles – Holtkamp
 - Holtkamp comes to state that he has two vehicles that are ready to be retired. He would like permission to send them to auction. Dunavan suggested using GovDeals. All the commissioners agreed to get allow the sheriff to get rid of the two vehicles.
 - b. Software Purchase Requisition: EAS
 - Luther makes the motion to approve the software purchase requisition that EAS recommended. Dunavan seconds the motion. All in favor, motion carried.
 - c. Celebrate 250 America in Vermillion County
 - Yocum states that the Sue Weber would like to see a committee formed to help celebrate 250 years of being part of America. All the commissioners agreed to allow Sue Weber to head the committee.
 - d. Policies Needed to be put into place per SBOA
 - i. Procurement Policy
 - ii. Cost Principles Spending Policy
 - Luther states that these policies are needing to be put in place due to our last audit with SBOA. They provided these two documents as examples of two policies the county needs to have. Spurr went through and tailored them for the county. Luther states that he believes these needed to be in place not only for federal grants but also for state grants. He would also like to see any wording dealing with the schools come out of the documents since they are their own entities. Also, he would like to see the wording for the contract administration be taken out because that is going to be putting more work on the Auditor's Office. Auditor Furry states that she will reach out to SBOA and get clarification from SBOA on these documents making sure it is supposed to be for local, state and federal grants.
 - e. Stipends
 - i. Economic Development: Amanda Heber
 - o The Commissioners discuss giving Heber a stipend like they did with Brewer when she was taking care of the office before they hired Hess for the position. Heber states that she has been taking care of the office for 10 months. Luther does state that when Hess became the director they did have certain certifications/requirements that he had to receive before he was given his full pay. Yocum would like to have a meeting with the commissioners and help define what they expect from her. Dunavan and Yocum feel that Heber needs to be compensated for the work that she has been doing. Auditor Furry states that she will get the numbers of what the difference would be and let the

Commissioners know. Dunavan makes the motion to approve a stipend for Heber for the 10 months that she has been doing the Economic Director job, including December 2023 as well. Yocum seconds the motion. Yocum and Dunavan votes yes. Luther votes no. Motion carried.

- ii. Highway Superintendent: Mike Klyaic
 - o The commissioners would like Auditor Furry to pull the numbers and see the what the pay difference would be from when Klyaic took over the responsibilities of Highway Superintendent but wasn't getting paid from the time they appointed him.
 - f. Weight Limits on Roads
 - Luther states that he would like to put a weight limit on the red brick road of 10 tons. They have had some construction traffic traveling on this road that could have taken an alternate road and didn't. This road would be very expensive to have to fix at the counties expense. Luther also states that even though the county puts a restriction on the road they can't stop agriculture vehicles including but not limited to logging. Luther would also like to revisit all the weight limits ordinances for all the roads.
 - g. Assessment Management Plan
 - Luther makes the motion to approve the Clark Dietz Task Order 9 for the Asset Management Plan. Dunavan seconds the motion. All in favor, motion carried. This task order is strictly for the asset management plan. Luther also mentions he would like to see the county get an engineer on board before the end of the year.
 - h. Rise Board Resignation
 - Lacy Romig reassigned off the Rise Board. The Commissioners would like invite anyone interested on being on the board to apply and they will make decision at the next meeting.
 - i. Moved/Time Changed for Commissioner Meetings
 - i. November 4th moving from 6:30 PM to 9:30 AM
 - ii. December 3rd meeting moving to December 2nd at 9:30AM
- IX. Open Issues
- a. Appointing Redevelopment Authority Members: 2024-06 Ordinance
 - Luther states that he has contacted Oren (Doc) Sutherland, John Scott & Dave Marietta which are currently sitting on the jail authority. He did state that they are all willing to serve on the Redevelopment Authority as well. They do serve at the leisure of the commissioners. All the commissioners agreed to go ahead and appoint these three as the redevelopment authority members. Luther makes the motion to appoint Oren (Doc) Sutherland, John Scott, and Dave Marietta to the Redevelopment Authority. Dunavan seconds the motion. All in favor, motion carried.
 - b. County Home Lease
 - i. Lease
 - ii. Fencing Cost
 - TABLED
 - c. Cell Phone
 - i. Cost
 - ii. Policy
 - iii. County Phones Assignments
 - l. Prosecutors Office Pending
 - TABLED
 - d. Union Hospital Agreement Review
 - Luther states that he is working on getting a copy of the Parke Co Sheriff Dept. agreement. Holtkamp would like to keep providing this service. Luther is wanting to compare the Parke Co and Vermillion Co agreements. He is working on this and will have more information at the next meeting.
 - e. County Parks
 - Dunavan states that he has talked with Wayne Bush and said that they have a list of parks that they take care of. The Commissioners would like the Recorder to look into finding the deeds for the parks department.
 - f. Courthouse (Carrera) Quote Status
 - i. Roof Replacement Review
 - o Haven't seen anything on this as of today.
 - ii. Limestone Restore/Clean/Seal

- o Have received at least one quote for the cleaning and sealing. They would like to see more quotes for these projects. Have Terry call the Commissioners to discuss what they are wanting to see done first.
- TABLED
- g. County Handbook Status & Update (Spurr – Furry)
 - i. Cell Phone Approval and Use
 - ii. Credit – Debit Card Policy
 - iii. Automated Timesheet Accounting & Use
- TABLED
- h. Public Defender – Cost Recovery
 - i. Construction Cost
- TABLED
- i. Ambulance Facility (Point Person?)
 - i. OCRA Grant Funding
 - 1. Jerrell’s Estimate
 - ii. Ambulance Facility
 - 1. Property Acquisition
 - 2. Contract-Architect-Plans/Specifications/Bid Documents
- Luther states that Architura is working on getting a survey done of the property. Luther is also wanting to procure two acres instead of one in case we need to put a separate septic system in. He also states that the school is wanting to make sure that if the county doesn’t have an ambulance service in the property, then they would like to have the property back. Right now, the only thing he is working on right now is procuring the land. The Commissioners are wanting to have a meeting with the Council to discuss the funding of building the ambulance facilities. Auditor Furry is going to work on getting a meeting scheduled.
- j. Internet Service – Garage 1 & 3 (EAS Recommendations)
 - i. Joink Garage 1: \$100.00
 - o Still looking into the internet situation for Garage 1. It is going to cost \$95K +/- to install Joink internet.
 - ii. Joink Garage 3: \$199.00
 - o All the Commissioner’s agreed to order the Joink internet for Garage 3 in Cayuga.
- Luther states that he would like to see us try and combine all our county government facilities under one bill and see if we can get a better discount. Then if that worked to see if we could get interlocal agreements with the township trustees and the cities/towns for all the needed areas throughout the county.
- k. Joink Update
 - Yocum reads an update from Joink regarding the \$700,000.00 the county is giving them to help make the county have more access to internet.
- X. Announcements
 - a. County Burn Ban Rescinded
 - i. Effective 09.17.2024 – 09.30.2024
 - b. County Burn Ban Reinstated
 - i. Effective 10.08.2024 to 11.04.2024
- XI. Public Comment
- XII. Adjourn
 - Luther makes the motion to adjourn. Dunavan seconds the motion. All in favor, motion carried.



AYE:

NAY:

Tim Yocum



RJ Dunavan



Britton Luther

ATTEST: 
Brenda Furry

DATE: 10/22/24