

Vermillion County Commissioners

Meeting Memorandum

April 25, 2023

6:30 PM

Commissioner's Courtroom, 2nd Floor, Courthouse

- I. Call to Order
- II. Pledge Allegiance to the Flag
- III. Roll Call
 - All Present
- IV. Approval of Minutes
 - Luther makes motion to approve minutes for 4.11.23 meeting, Dunavan seconds the motion. All in favor, motion carried.
- V. Approval of Claims
 - Luther makes motion to approve the claims, Dunavan seconds the motion. All in favor, motion carried.
- VI. Approval of Payroll
 - Dunavan makes motion to approve payroll, Luther seconds the motion. All in favor, motion carried.
- VII. Public Comment
 - NONE
- VIII. New Issues
 - a. Vermillion County 2023 Tax Sale Calendar
 - Luther makes motion to approve the 2023 Tax Sale Calendar, Dunavan seconds the motion. All in favor, motion carried.
 - b. Health Department Quarterly Report: Dr. Market
 - Market gives her quarterly report from January 1, 2023 to March 31, 2023.
 - c. DocuSign
 - Luther and Miss Yocum talked about how DocuSign could make things easier and faster at getting things signed when issues arise. It would be a benefit to not only the Commissioner, but anyone in the county could use DocuSign if they needed to. Dunavan and Yocum thought it was a good idea, however they would like more information on it for the next meeting.
 - d. Approval of Health Insurance & Employer HSA Donation: Leigh Ann Smith
 - Smith speaks about renewing the insurance. The rates did increase. Dunavan makes a motion to approve the health insurance, Luther seconds the motion. All in favor, motion carried.
- IX. Open Issues
 - a. Courthouse Annex: Project Delivery
 - Luther speaks about the Annex Project Delivery. Luther gives a brief description of the difference between a Construction Manager as Constructor (CMc) and a Construction Management Agreement (CMA). Luther makes motion to approve the CMc that was drafted by Architura and it be due Tuesday, May 2, 2023 to the Auditor's Office by 4:00 PM. Dunavan seconds the motion. All in favor, motion carried.
 - b. County Highway: Organization
 - i. County Engineer
 - Yocum hasn't heard anything yet about when the meeting is going to be set up with another county that has the program already started.
 - c. ARP Monies Allocation: Proposed w/ Estimated Money Allocation
 - Luther states he has his proposed ARP with estimated cost completed. Dunavan and Yocum will work on getting their proposed ARP Monies with estimated cost.

- Kevin Meyer from Knox County states grant writing is done through a consulting firm.
- d. IT Committee: Appointments
 - Spurr states he has found two and sent them to the Commissioner to see which IT Committee examples they would like. Dunavan makes motion to approve the IT Committee members from the 2.23.23 meeting, Luther seconds the motion. All in favor, motion carried.

X. Announcements

- a. Luther states he has started looking into possibly moving the Board of Health to the annex across the street from Union Hospital in Clinton. It is a larger facility and it would provide an office for the Coroner to reside at. Luther states he has met with the Board of Health to see if it was something they would be interested in moving. He states he will have more information for the next meeting.
- b. Traveling Vietnam Memorial Wall: When: June 9th – 11th Time: 9:00 AM – 9:00 PM, Location: IP Family Park 4840 CR S 360 E Hillsdale, IN 47854
- c. Yocum speaks about the building inspector position. Rodger Meyer is a retired engineer and a licensed land surveyor who is willing to be the building inspector. Luther makes motion to make Rodger an advisor to Commissioner Yocum as the interim building inspector for a wage which is negotiated in the interim period until council can act upon it. Dunavan seconds the motion. All in favor, motion carried.
- d. Dunavan mentions that the County Wide Clean Up Days was another huge success. He would like to thank everyone who worked the clean up days.

XI. Public Comment

- Smith mentioned that she thought it was a wonderful idea that we sent some of our Highway workers down to Sullivan to help with the clean up after the tornado.

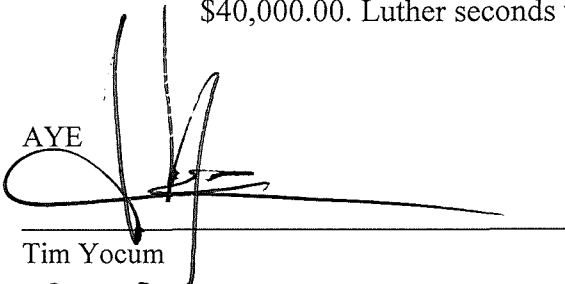
XII. Adjourn

- Luther makes the motion to adjourn the meeting, Dunavan seconds the motion. All in favor, motion carried.

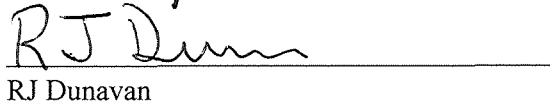
MEETING RECONVENED

- XIII. Commissioner Yocum reconvenes the meeting to approve the Clark Dietz CCMG 2023-1 task order.

- Dunavan makes motion to approve Clark Dietz 2023-1 task order # 5 for \$40,000.00. Luther seconds the motion. All in favor, motion carried.

AYE 

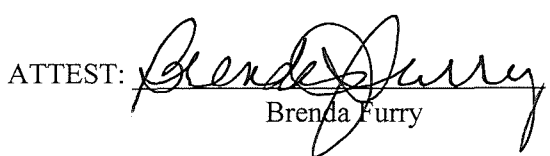
 Tim Yocum



 RJ Dunavan



 Britton Luther

ATTEST: 

 Brenda Furry

NAY

DATE: 