

## **Vermillion County Commissioners**

### **Meeting Minutes**

September 18, 2018

8:15a.m.

Commissioner's Courtroom, 2<sup>nd</sup> Floor, Courthouse

- I. Call to Order.** The Commissioners convened in a regular meeting on September 18, 2018.
- II. Pledge Allegiance to the Flag.**
- III. Roll Call.** Members present were President Tim Wilson, Harry Crossley, First Deputy Auditor Stephanie Simpson and County Attorney Jon Spurr. Tim Yocum and Amy Tolbert were absent.
- IV. Approval of Minutes.** A motion was made by Crossley and seconded by Wilson to approve the minutes from the September 4, 2018 meeting. All in favor, motion carried.
- V. Approval of Claims and Payroll.** A motion was made by Crossley and seconded by Wilson to approve the claims and payroll for September 21, 2018. All in favor, motion carried.
- VI. Treasurer's Report.** Wilson acknowledged receipt of the Treasurer's Report.
- VII. Open Issues.**
  - a. Vermillion Rise.** Executive Director Bob Grewe gave an update on Vermillion Rise. Grewe stated that he attended an event hosted by the Terre Haute Chamber of Commerce at St. Mary-of-the-Woods College, where he said he had the opportunity to talk about Vermillion Rise to several legislators. Grewe also reported that the "bookends" are of the former Newport Chemical Depot, which is not suitable for development, is being considered for a deed restriction as a bat habitat, which may generate revenue for Vermillion Rise.
  - b. VTA (Vermillion Trails Alliance).** Les Zimmerman of Vermillion Trails Alliance told the Commissioners that grading of the trail head area near Vermillion County Jail is complete and the area is ready to be seeded. Zimmerman also asked about having a lease drawn up for the railroad bed at Vermillion Rise, so that they can clear the rail bed area. Spurr said he will contact the Reuse Authority Attorney Lou Britton regarding the lease. Zimmerman told the Commissioners that Vermillion Trails Alliance is applying for \$150,000 dollar grant and the grant application is due October 1, 2018. Zimmerman said that it is recommended that the Commissioners sign the grant application because the property is deeded to the Commissioners. Zimmerman told the Commissioners that the Council has already approved to cash flow the grant if it is awarded to the Vermillion Trails Alliance. A motion was made by Crossley and seconded by Wilson to apply for the grant from the Wabash River Heritage Corridor on behalf of the VTA. All in favor, motion carried. Zimmerman stated that a public meeting will be held at 6:00 p.m. Wednesday September 19<sup>th</sup>, at the Hillsdale fire station to receive public input on the proposed trail project.
  - c. Updates to Appointments Made by Commissioners.** Spurr told the Commissioners that he has nearly completed compiling information on appointments made by the Commissioners. Spurr said that several appointments that the Commissioners make each year such as the janitorial staff and the emergency management director, are actually employees who do not

need to be reappointed each year, but should be considered to be continually employed unless they are terminated.

- d. **Vermillion County Jail – Expansion/Renovation.** Wilson asked Sheriff Mike Phelps to set up a date to have a special meeting with the Jail committee and the commissioners.
- e. **Joink – Completed work on 17399 S CR 250 E, E CR 1780 S, S CR 250 E, Summit Dr.** Crossley said the issue has been taken care of and they approved the completed work done by Joink.

#### VIII. New Business

- a. **Clerk – Approval of Polling Locations.** Clerk Amy Griffin presented a list of the polling place for the upcoming election that the Commissioners are required to advertise. A motion was made by Crossley and seconded by Wilson to approve the polling locations for the November 6, 2018 election. All in favor, motion carried.
- b. **Janssen & Spaans Engineering, Inc. – Presentation of Bridge Inspection Services.** Leo Rumschlag from Janssen & Spaans Engineering, Inc. gave a short presentation to the Commissioners. Rumschlag said they would like to be considered for the upcoming bridge inspection contract renewal. He said they specialize in major river crossings and road design. He told the Commissioners that there is a new procedure from Indiana DOT, Bridge Inspection 18-02, where in the past every bridge had to be inspected every two years, now the bridges that are in good condition no longer require a two-year inspection. He said in Vermillion County there are 22 bridges that qualify for the four-year inspection.
- c. **Office Holders – New Hires/Terminations.** Payroll Clerk Anita Fultz asked the Commissioners to inform office holders that new hires and terminations need to be reported to the auditor's office more quickly, so that payroll information is up to date. Fultz said the State expects new hires to be reported within three days of hiring. The Commissioners agreed to send a reminder to all office holders.
- d. **Health Department Donation Fund.** Mary Crotty from the Health Department requested that a general donation fund be set up for the health department. Crotty said the state provided booster seats for kids 40+ lbs. but not for infants. She said they are getting donations for infant car seats and need a fund set up for the donations to be put into. A motion was made by Crossley and seconded by Wilson to have a donation fund set up for health department donations. All in favor, motion carried.
- e. **Glass Cabinet in Lobby.** Maintenance Supervisor Terry Carrera told the Commissioners he has an estimate of \$230 dollars to fix the glass in the display cabinet in the lobby. A motion was made by Crossley and seconded by Wilson to fund the request to fix the glass in the display cabinet in the lobby. All in favor, motion carried.
- f. **Health Wellness Program.** Anita Fultz explained that they met with the insurance representative and Inspire, which is a company that promotes health and wellness in the work place. She said they will do seminars, presentations, cooking classes and stretching and exercising in the office. She said there is money in the budget for it, that they just need Commissioners approval. A motion was made by Crossley and seconded by Wilson to approve the Health Wellness Program. All in favor, motion carried.
- g. **Jail Geothermal Circulating Pump.** Sheriff Mike Phelps said they have two quotes for the Jail Geothermal Circulating Pump.
- h. **Bridge Replacement on 300 W in Rileysburg.** The Commissioners received one bid for the bridge replacement on 300 W in Rileysburg. Crossley said the bid is

for removal of existing box culvert and replace with a steel grated bridge.  
Crossley opened the bid and read it. He stated the bid was for \$48,170 dollars.  
A motion was made by Crossley and seconded by Wilson to award the bid to BLS Contractors. All in favor, motion carried.

- i. **Probation.** Wilson said Ron Stateler is requesting to use the auditorium for drug and alcohol evaluations. He said anyone needing to use the auditorium will now need to contact the probation office to make sure it is available. A motion was made by Wilson and seconded by Crossley to allow the probation office to use the auditorium for drug and alcohol evaluations. All in favor, motion carried.
- j. **Lions Club.** Crossley said the Lions Club is requesting to use the south east corner of the courthouse for the raffle car during the Hillclimb on October 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>. A motion was made by Crossley and seconded by Wilson to allow the Lions Club to use the south east corner of the courthouse for the raffle car. All in favor, motion carried.

**IX. Adjourn.**A motion was made by Crossley and seconded by Wilson to adjourn. All in favor, motion carried.

Read in full and approved by the Vermillion County Commissioners on the 2nd day of October, 2018.

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Tim Wilson, President

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Harry Crossley

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Tim Yocum

Attest: \_\_\_\_\_  
Amy Tolbert, Auditor