

## Vermillion County Commissioners

### Meeting Minutes

July 21, 2020

8:15a.m.

Commissioner's Courtroom, 2<sup>nd</sup> Floor, Courthouse

- I. **Call to Order.** The Commissioners convened in a regular meeting on July 21, 2020 at 8:15 a.m. in the Commissioners courtroom.
- II. **Pledge Allegiance to the Flag.**
- III. **Roll Call.** Members present were President Tim Wilson, Harry Crossley, Auditor Amy Tolbert, and County Attorney Jon Spurr. Tim Yocum was absent.
- IV. **Approval of Minutes.** A motion was made by Crossley and seconded by Wilson to approve the minutes from the July 7, 2020 meeting. All in favor, motion carried.
- V. **Approval of Claims.** A motion was made by Crossley and seconded by Wilson to approve the claims for July 24, 2020. All in favor, motion carried.
- VI. **Approval of Payroll.** A motion was made by Crossley and seconded by Wilson to approve the payroll for July 24, 2020. All in favor, motion carried.
- VII. **Treasurer's Report / Investment Report.** No comments.
- VIII. **Open Issues**
  - a. **Covid-19 Update.** Wendy Farley from the Vermillion County Health Department gave an update on the Covid-19. Farley said the last positive case in Vermillion County was reported on July 10<sup>th</sup>, which brings the total for Vermillion County to 20 positive cases. Farley also stated that there have been 969 people tested to date in Vermillion County.

Farley said the State is offering all County Health Departments to become testing sites. The State is offering a \$100,000 grant for Vermillion County, due to the number of residents. She said everyone will be able to be tested at no cost to them if they chose to do so. She said the Health Department is working on a plan for the grant.

Farley also added that any gatherings larger than 250 people must have a plan approved by the Health Officer.
  - b. **Courthouse Safety.** Prosecutor Bruce Auckerman said the courthouse safety committee met yesterday and they are recommending temperatures be taken at the door before the person enters the courthouse. It was stated that previously people were coming into the lobby and their temps were taken and if their temperatures were above normal, they were set on a bench and later their temperatures were retaken. Under the ordinance sick people are restricted from coming into the courthouse. It was also recommended to go back to appointment only with all doors locked and the only entrance being the west door. Wilson stated that all offices should put their shield back up and leave them up. A motion was made by Wilson and seconded by Crossley to put the ordinance back into effect until further notice. All in favor, motion carried.
  - c. **IT Update.** Nate Hixon from EAS updated the Commissioners on the IT update. Hixon said servers have been moved over and they are repairing to start installing all the new computers, he said they would start with one in each office.
  - d. **Courthouse Phone Update / RFP.** Nate Hixon said that EAS Technology was asked to help with RFP and finding a provider. Hixon said that EAS Technology recommends Level 365. Wilson asked if he had the amount of the proposal and Hixon said he did not but could get it to them. A motion was made by Wilson and seconded by Crossley to table this until the next meeting. All in favor, motion carried.



- e. **Jail Renovation.** Sanjay Patel from RQAW stated that at the last jail committee meeting it was decided that more beds were not required, that changed the scope of the project. He said with all the issues they are addressing they want it to be a long-term fix. He said there are immediate needs with security and air conditioning that needs to be addressed. He said RQAW was given the direction to put together a proposal based on the existing contract that we have with the county. To redo the schematic design scope of the project without the addition of the housing pod. Patel said the cost of the schematic design report would be \$82,500.00.

A motion was made by Crossley and seconded by Wilson to approve the Amendment to the Professional Services Agreement and take it to the Council. All in favor, motion carried.

- f. **Handbook.** Spurr said they are waiting on Scott Craig to finish his part of the handbook.
- g. **Community Crossings Grant.** Crossley said the money should be here by the end of August. Milisa Carty from the Highway Department said submitted last week and went on to the state, should be here the end of August or the first of September.
- h. **Position of ERC.** Carty said she has requested someone take the position of ERC. She said she has daily and weekly reports to do for the highway department for three garages and does not have the time it takes to do this also. It was stated that in one county it's the Emergency Management Director, and other county it's an assistant to the engineer. It was stated that the previous Auditor Phyllis Orman did this but it is not the Auditor's job. It was stated that it needs to be someone from the highway department that deals with the bridges and roads. Wilson stated that he would ask someone from his garage if they would want to do it. A motion was made by Crossley and seconded by Wilson to table until the next meeting. All in favor, motion carried.
- i. **Treasurer's Office Credit Card Agreement – Forte.** Treasurer Florinda Pruitt said she has not heard back from Forte.
- j. **C.R. 800 North – Request for Speed Limit and No Thru Truck Signs.** A motion was made Crossley and seconded by Wilson to approve the Ordinance for C.R. 800 North. All in favor, motion carried.


#### IX. **New Business**

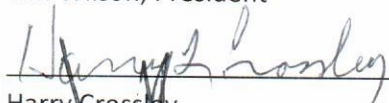
- a. **2021 Salary Recommendations.** Tolbert said it's a State Statute that by the end of July you have to make a recommendation to the Council. A motion was made by Crossley and seconded by Wilson to recommend at least \$1,000 raise for all full-time, salaried employees, at least \$10 per hour for all part-time employees, and all other positions, such as boards and special circumstances stay the same as 2020. All in favor, motion carried.
- b. **FireEye Non-Disclosure Agreement – Clerk.** Clerk Amy Griffin said this is required by the State. A motion was made by Crossley and seconded by Wilson to approve the agreement with FireEye. All in favor, motion carried.
- c. **Secure Wave Monitoring System.** Sheriff Mike Phelps said he would like the Commissioners to consider putting in a more modern security alert system. Phelps gave the Commissioners a proposal from Wave Plus System for \$15,550.00. A motion was made by Wilson and seconded by Crossley to approve and send this proposal to the Council. All in favor, motion carried.
- d. **Courthouse Security Desk.** Phelps said he would like to request to get quotes to have a Security Desk built when you come into the courthouse. Wilson said to get quotes and bring them to the Commissioners.



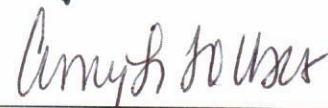
- e. **Courthouse Grounds.** Phelps said he is also requesting that some bushes and maybe even some trees be removed from the courthouse grounds due to security. Wilson said to have Terry Carrera mark the ones he wants removed and they would take a look at them.
  - f. **Petition to Vacate Alley – Leroy Kelsheimer.** Kelsheimer presented the Commissioners with all the paperwork for vacating an alley. A motion was made by Crossley and seconded by Wilson to approve the petition to vacate the alley for Leroy Kelsheimer. All in favor, motion carried.
  - g. **Restricted Address Policy.** Spurr said he sent the Commissioners information on this, he said there's a state code section that allows certain public officials to not have their address made public. He said he took Tippecanoe County's policy and changed it to Vermillion County for the Commissioners' to look at. A motion was made by Wilson and seconded by Crossley to table until the next meeting. All in favor, motion carried.
  - h. **Ordinance Closing the Courthouse July 2<sup>nd</sup>, 2020.** Tolbert said this is needed for payroll purposes. A motion was made by Crossley and seconded by Wilson to approve the Ordinance Closing the Courthouse July 2<sup>nd</sup>, 2020. All in favor, motion carried.
  - i. **County Wide Clean Up.** Penney Carpenter gave an update on the county wide clean up. She said it is scheduled for August 7<sup>th</sup> and 8<sup>th</sup> at the Cayuga garage and the garage south of Lily. No contactors, three load limit, electronics will be taken, charge for tv's and mattress'. Also, Carpenter said tire recycling will be August 15<sup>th</sup>.
  - j. **Veteran's Statue.** Crossley stated that the concrete has been poured but the statue has not been set yet.
- X. **Adjourn.** A motion was made by Crossley and seconded by Wilson to adjourn. All in favor, motion carried.

Read in full and approved by the Vermillion County Commissioners on the 4th day of August, 2020.

  
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Tim Wilson, President

  
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Harry Crossley

  
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Tim Yocum

Attest:   
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Amy Tolbert, Auditor