

## Vermillion County Commissioners

### Meeting Minutes

October 27, 2020

8:15 a.m.

Commissioner's Courtroom, 2<sup>nd</sup> Floor, Courthouse

- I. **Call to Order.** The Vermillion County Commissioners convened in a regular meeting on October 27, 2020, at 8:15 a.m. in the Commissioner's Courtroom.
- II. **Pledge Allegiance to the Flag.**
- III. **Roll Call.** Members present were President Tim Wilson, Harry Crossley, Tim Yocum, First Deputy Auditor Stephanie Simpson, and County Attorney Jon Spurr.
- IV. **Approval of Minutes.** A motion was made by Crossley and seconded by Yocum to approve the minutes from the October 13, 2020 regular meeting, October 13, Executive Session meeting, and the October 14, 2020 special meeting. All in favor, motion carried.
- V. **Approval of Claims.** A motion was made by Crossley and seconded by Yocum to approve the claims for October 30, 2020. All in favor, motion carried.
- VI. **Approval of Payroll.** A motion was made by Crossley and seconded by Yocum to approve the payroll for October 30, 2020. All in favor, motion carried.
- VII. **Treasurer's Report / Investment Report.** No comments.
- VIII. **Open Issues**
  - a. **Covid-19 Update.** Wendy Farley from the Vermillion County Health Department reported that Vermillion County is in the red. Farley said they have been in contact with the state and discussed why the rise in cases, as well as with Dr. Albrect. She said they are seeing a rise in family circles, if one family member test positive for Covid the others are also. She said they have had 65 positive cases since October 19<sup>th</sup>. Farley said that people who are testing positive are coming back and testing again but she said the CDC doesn't recommend retesting for 90 days, she said they don't turn anyone away. Farley stated they have two more flu clinics and are working on a plan for the Covid-19 vaccine. She said they are required to have a plan to the state by December 1<sup>st</sup> for vaccine and they will have a clinic at both ends of the county. Farley stated they don't know when a vaccine will be available but they are required to have a plan in place when it is available. She said it would be in three phases, the first phase will go to the hospitals, the second phase includes the health departments, and she said there is a third phase as well.  
**Ordinance Reimplementing Covid-19 Restrictions and Moving Cares Act Funding into the General Fund.** The Commissioners discussed reimplementing the Covid-19 restrictions due to the rise in the number of cases in the county and the red status of the county. They also discussed moving the Cares Act funds into the general fund. A motion was made by Crossley and seconded by Yocum to approve the ordinance reimplementing Covid-19 restrictions and moving Cares Act funding into the general fund. All in favor, motion carried.
  - b. **Bridge 122.** Kevin Loiselle with Clark Dietz discussed the fee proposal and contract for Bridge 122 with the commissioners. He said that Federal Funds will be used to construct this project and therefore the project will be developed to meet INDOT requirements. He said this is an 80% federal and 20% local project. He said the project will not widen the bridge or change the profile grade and therefore no additional right-of-way is anticipated. Loiselle said their fee proposal includes the normal design tasks for projects that do not take additional right-of-way, however, they have included additional services that will

be necessary in case temporary right-of-way is needed for any reason because INDOT does not allow supplements and it will not be used if it is not needed. A motion was made by Yocum and seconded by Crossley to approve the proposal for Bridge 122. All in favor, motion carried. Wilson asked if they needed to sign it, Loisel said at this point I wouldn't sign it. He said they need to send it to INDOT for approval before signing.

- c. **Vermillion Rise.** No comments.
- d. **VTA (Vermillion Trails Alliance).** Tom Milligan with Vermillion Trails Alliance updated the commissioners on the work being done at the trail head park. Milligan said Mossy Oak Properties brought a group of people out to do some work at the trail head park and stated there was a lot that done. Milligan stated that Becky Holbert is working on signage for the park and for all the parks in Vermillion County to be uniform. Milligan asked for guidance on whether the Commissioners wanted to open the park now or wait until the signage was in place. Wilson said he recommended waiting until the signage was in place.
- e. **IT Update.** Nate Hixson from EAS Technology Consultants said there is going to be a training video that will be sent out that is called KnowBe4 training that everyone will have a month to complete. He said it's a 13-minute video that is going to train users how to detect scam and phishing scams. Hixson said 45% of the people with the county email address failed the test that was sent out.
- f. **Courthouse Phone Update / Level365.** Hixson stated that the Health Department phone installation will be October 29<sup>th</sup> and Soil and Water will be November 2<sup>nd</sup>. Yocum asked what they are doing if the courthouse phones go down. Hixson said they are working to get a secondary provider, as of now the back up is to download the app to your phone and you will be able to make and receive calls to your cell phone will your number protected just like you would be receiving them at your desk.
- g. **Jail Renovation.** Yocum said they have a projected cost of the jail and the engineering work. He said the projected cost of the jail is \$14,476,261.00 and engineering is about 5.5% of the cost. Yocum stated the project should be in April or May of 2021 with 24 months to complete, so the completion date would be 2023 or early 2024.
- h. **Handbook.** Spurr said they just found out how to handle the jail's holiday pay and he's working on that. He also stated he's not sure if they have Scott Craig's part yet.
- i. **Position of ERC / Job Description.** Wilson said this is on hold for now and to leave it on the agenda.
- j. **Courthouse Grounds.** Wilson said he would get with Terry Carrera to decide which trees and bushes need trimmed or cut out of the way of the camera's.
- k. **Public Law 53 – Area Plan Commission / Appointment.** Wilson stated they received one letter of interest from Joe Ellis. A motion was made by Yocum and seconded by Crossley to appoint Joe Ellis to the Area Plan Commission. All in favor, motion carried.
- l. **Bridge over Spring Creek – 1450 N.** Wilson said they discussed this at the last meeting. He said the cost of the bridge package is \$154,900.00 and the cost of the labor is 169,400.00. It was stated that the reason the labor is high is because they will have to get a crane in there to lift the beams. Wilson said it's just an estimate to be able to go to the council for funding for next year. Wilson said we will need to request an additional from the council.

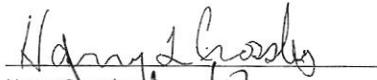
- m. **Highway Capital Improvement Plan.** Wilson said they need an ordinance to be done by the end of the year. Spurr said he has a rough draft. It was stated that the ordinance needed to be done by the end of the year.
- n. **2021 Bid Specs.** It was stated that there didn't need to be any changes to the bid specs that will be send out.
- o. **Longevity Pay.** Wilson stated that Anita Fultz wanted to be present to discuss the longevity pay so they will keep it on the agenda.
- p. **Burn Ban.** The Commissioners discussed the burn ban and stated that there has been enough rain to lift the burn ban. A motion was made by Wilson and seconded by Yocum to lift the burn ban for Vermillion County. All in favor, motion carried.

IX. **New Business**

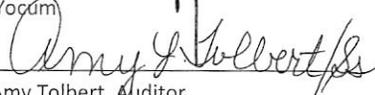
- a. **Vacate Alley / Street – Jeff Pearman.** Jeff Pearman presented a petition to vacate an alley beginning at the NW corner of lot 77 in Jacksonville 1<sup>st</sup> Addition. It is approximately 14 ft. wide and 196 ft. long. There were no objections. A motion was made by Crossley and seconded by Yocum to approve the petition to vacate an alley from Jeff Pearman. All in favor, motion carried.
  - b. **2021 Holiday Calendar.** The Commissioners discussed the 2021 Holiday Calendar. A motion was made by Crossley and seconded by Yocum to approve the 2021 Holiday Calendar. All in favor, motion carried.
  - c. **2021 Appointments.** Wilson said we will advertise the appointments that are up at the end of the year. Spurr said he would work on an ordinance to stagger the Vermillion Rise appointments. Spurr said he would email the Commissioners the statue to look at and decide how that want to do it.
  - d. **Amendment to the Professional Services Agreement.** A motion was made by Wilson and seconded by Yocum to approve the amendment to the Professional Services Agreement for the Vermillion County Jail Renovation. All in favor, motion carried.
  - e. **E911 Address.** Penney Carpenter said on September 29<sup>th</sup> the commissioners had the E911 Administrator Derek Williams come to the meeting and give an update on the E911 addresses, she said at that meeting he stated all but 6 or 7 were given addresses. Carpenter stated that as of last night 16 were still not given addresses and out of the sixteen seven are new homes and out of those there are four that people had been living in for more than six months. She stated that they come to her office for a temporary address and they are thinking there on the map. She said she doesn't like being the person that these people call to see if their address has been verified. She said she emailed Williams on the 29<sup>th</sup> and told him there are still 16 address not verified and he said he would get them done and there still not done. Spurr stated that since this was not on the agenda that the Commissioners need to put it on the agenda for their next meeting so the E911 Administrator Derek Williams could be notified. Wilson said to put it on the agenda for the November 10, 2020 meeting.
- X. **Adjourn.** A motion was made by Crossley and seconded by Yocum to adjourn. All in favor, motion carried.

Read in full and approved by the Vermillion County Commissioners on the 10th day of November, 2020.

  
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Tim Wilson, President

  
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Harry Crossley

  
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Tim Yocum

Attest:   
Amy Tolbert, Auditor