

Vermillion County Commissioners

Meeting Minutes

August 18, 2020

8:15a.m.

Commissioner's Courtroom, 2nd Floor, Courthouse

- I. **Call to Order.** The Vermillion County Commissioners convened in a regular meeting on August 18, 2020 at 8:15 a.m. in the Commissioners courtroom.
- II. **Pledge Allegiance to the Flag.**
- III. **Roll Call.** Members present were President Tim Wilson, Harry Crossley, First Deputy Auditor Stephanie Simpson, and County Attorney Jon Spurr. Tim Yocum was absent.
- IV. **Approval of Minutes.** A motion was made by Crossley and seconded by Wilson to approve the minutes from the August 4, 2020 meeting. All in favor, motion carried.
- V. **Approval of Claims.** A motion was made by Crossley and seconded by Wilson to approve the claims for August 21, 2020. All in favor, motion carried.
- VI. **Approval of Payroll.** A motion was made by Crossley and seconded by Wilson to approve the payroll for August 21, 2020. All in favor, motion carried.
- VII. **Treasurer's Report / Investment Report.** No comments.
- VIII. **Open Issues**
 - a. **Covid-19 Update.** Wendy Farley from the Vermillion County Health Department gave a brief update on the positive cases in Vermillion County. She said there are 70 confirmed cases. She said that not all of the cases are active, this is a total of the cases since it started being tracked. Farley said there has been 1609 people tested. Farley said they are working with the State to get set up for the Community Testing Grant. She said the testing will be drive up to start then moved inside for the winter months. She said the State is wanting this started by September 1st but that several counties are not ready, she said they are hoping to be ready sometime in September to begin the drive up testing. Wilson said he has had several questions on how the high schools can have a football season. Farley said she has no control over that, and the IHSAA has that control. She said with gatherings over 250 people, they have to submit a plan to the Health Department for approval. She said both North and South Vermillion have sent in plans on how to protect everyone at the games and the plans have been approved.
 1. **Sneeze Guard Ordinance.** Wilson stated that he visited the Recorder's office, Assessor's office, and Judge's office after the last meeting and he said in the Recorder's office most people who enter their office come around the counter, and he didn't see where the Assessor's needed it either, and the Judge's office now has a sliding glass window and there is no place to put the sneeze guard. Wilson stated that there is no need for the ordinance at this time.
 - b. **IT Update.** Nate Hixson from EAS Technology gave a brief update, he said they have all but two computers moved over. He said they have worked with ISETS to get the Clerk's office functioning. They will be continuing with the upgrades.
 - c. **Courthouse Phone Update / RFP – Award Bid.** There was discussion of the issues with the current phones. It was stated that the phones have not been working correctly since last Friday. The Commissioners reviewed bids that they received at a prior meeting. EAS Technology Consultants said they can easily recommend Level365 as the clear winner amongst all RFPs submitted. Jenny Holden with Level365 said that everyone will keep their same phone number and

they could possibly have the installation done within four weeks. A motion was made by Wilson and seconded by Crossley to accept the proposal from Level365. Allin favor, motion carried.

- d. **Vermillion Rise / Jail Water.** Executive Director Bob Grewe and Eric Smith from HWC were here to discuss the jail water. Grewe told the Commissioners that the water issue with the jail would be very difficult to repair so they are looking at a replacement. He said August 1st the check valve was not functioning properly, there was no power to the motor and he said that is why the jail was on a boil order. Grewe said he is leaving info for the Commissioners to look at on the history with the Rise and the water at the jail. Grewe said if the water was connected to the potable water they would not have had to be on the boil order. Eric Smith with HWC said since they are upgrading the jail this would be good to include in the jail project.
- e. **Jail Renovation.** Wilson said they need to give a couple of options to the council for consideration. Wilson said to have the group that Jerry Hawkins is with to work with the design of the project.
- f. **Handbook.** It was stated that longevity pay should not be included in the handbook. Wilson thanked Council Attorney Scott Craig and Payroll Deputy Anita Fultz for working so hard on the longevity pay for the employees.
- g. **Community Crossings Grant.** Crossley stated they received the money and Wabash Valley Asphalt will be starting the work next week.
- h. **Position of ERC / Job Description.** Wilson asked Spurr if he had the job description. Spurr said he didn't know enough about what the position of ERC entailed to write the description, he said he is researching what other county's have as a job description.
- i. **Treasurer's Office Credit Card Agreement – Forte.** No comments.
- j. **Courthouse Security Desk.** Wilson asked if this had been ordered, Simpson said she would check on it.
- k. **Courthouse Grounds.** The Commissioners discussed taking out or trimming up the bushes and trees on the courthouse lawn. Ron Stateler said Stutler's Lawn Care has not returned his calls.
Wilson said there is a tree that is hollow on the west side and needs to be taken down. Wilson said he received an estimate from Simpson Property Services for \$1,200 and that they would take it down on a weekend to not disturb the business of the courthouse. A motion was made by Crossley and seconded by Wilson to approve the estimate for the removal of the tree on the west side. All in favor, motion carried.
- l. **Health Department Appointment.** Farley said they are looking for someone in the medical field that would be interested in filing this appointment. She said they have sent emails and letters out seeking any interest in serving on the board, she said they have one interested person. Farley said they will wait a couple more weeks to see if anyone else is interested that then she will have some recommendations for the Commissioners soon.
- m. **Drainage Ordinance – Driveway Permits.** Zoning Administrator Penney Barton Carpenter said they are working on this.
- n. **Vermillion County Drainage Standards.** Carpenter said they are working on this.
- o. **Public Law 53 – Area Plan Commission.** Carpenter said they are working on getting recommendation for the Commissioners for the appointment to the Area Plan Commission.

IX. New Business

- a. **Amendment to the 2020 Holiday Calendar.** Wilson stated due to the Hillclimb and the Little Italy Festivals being cancelled this year that there is no need for the Health Department to be closed on September 4, 2020 and no need for the courthouse to be closed on October 2, 2020. A motion was made by Wilson and seconded by Crossley to amend the holiday calendar. All in favor, motion carried.
- b. **Regional Development Authority – Economic Development.** Greg Goode, Vice Chair for the Wabash River Regional Development Authority, gave a historical background of the Wabash River Regional Development Authority. He said member counties of the Wabash River RDA currently include Knox, Sullivan, and Vigo counties. Goode said the decision of the county to join is up to the County Council, and when the opportunity to appoint an individual to serve on the RDA board becomes available, that appointment will be with the County Commissioners.
- c. **Alternative Energy Ordinance.** Carpenter said the APC is working on this. She said they are asking for a moratorium on the wind energy until they get the Alternative Energy Ordinance finished and in place. Wilson asked how soon they would have the ordinance, Carpenter stated that she wasn't sure, that they are working on the solar ordinance to have ready by October 1st then they will work on the wind energy. A motion was made by Wilson and seconded by Crossley to table the request for a moratorium. All in favor, motion carried.
- d. **Toshiba Business Solutions – Consolidation of printing and scanning fleet.** Jason Nejman with Toshiba Business Solutions explained that in April it was announced that Toshiba was selected for final negotiations to replace Ricoh as the provider for multifunctional devices to the State of Indiana. Nejman said while the first equipment orders for the state are expected to commence sometime in September, he has received special authorization to utilize this for Vermillion County also.
- Nejman said on July, 20, 2020 that Toshiba gained approval from Owen County as the first county in the State of Indiana, that would be benefiting from this new agreement. He said they were able to identify \$68,000 of operational cost savings over the next 5 years. This included; replacing the entire copier fleet (18 devices), replacing 20 desktop inkjet printers, buyout of \$26,000 of existing devices, and includes maintenance and toner supplies for their entire fleet. He said all of this was accomplished with a simple 2-day assessment and inventory of their existing devices and contracts.
- Nejman said Toshiba is offering an assessment of the Vermillion County printing and scanning environment, at no cost to the county. Regardless of whether you move forward with any changes proposed by Toshiba Indiana, you will be gathering invaluable information regarding the counties monthly operation costs that can be utilized for future consideration of annual budgets and new contracts regarding your print fleet.
- Wilson said he did not have a problem this them doing an assessment as it is no cost to the county. Nate Hixson from EAS Technologies said he would work with him to obtain the information. Wilson said to notify all offices. A motion was made by Wilson and seconded by Crossley to allow Toshiba to do an assessment of the counties printing and scanning environment. All in favor, motion carried.
- e. **Hillsdale Property.** Lorraine DeBaun approached the Commissioners requesting that a small piece of ground that they have been taking care of for years be added to there property. Wilson said this needed to be advertised and put on the agenda for the next meeting.

X. **Adjourn.** A motion was made by Crossley and seconded by Wilson to adjourn. All in favor, motion carried.

Read in full and approved by the Vermillion County Commissioners on the 1st day of September, 2020.



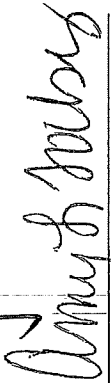
Tim Wilson, President



Harry Crossley



Tim Yocum

Attest: 

Amy Tolbert, Auditor